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# VILLAGE OF ARDEN TOWN ASSEMBLY MARCH 25, 2019

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Town Meeting Minutes



JUNE 24, 2019

Next Town Assembly for the Village of Arden 7:30 p.m. Gild Hall  
2119 The Highway, Arden, Delaware

## **MOTIONS/RESOLUTIONS PRESENTED**

**No motions nor policies presented**

**ATTENDANCE Sign In 74 plus Jeff Politis, Liz Resko**

Albert	Marks	1	Sally	Sharp	26	Maria	Burslem	51
Steve	Tanzer	2	David	Jones	27	Alan	Burslem	52
David	Michelson	3	Warren	Rosenkranz	28	Pam	Cohen	53
Danny	Schweers	4	Rodney	Jester	29	Scott	Kushner	54
Gary E	Quinton	5	Sherry	Burke	30	Michelle	Lauer	55
Alfred	Pompper	6	Josiane	Rey	31	Elaine	Hickey	56
Jean	Covert	7	Mary	Murphy	32	Elizabeth	Varley	57
Michael	Oates	8	Ellen	Dolmetsch	33	Larry	Walker	58
Carol	DiGiovanni	9	Carol	Larson	34	Dela	MullenbergBryan	59
Kate	Sayer	10	Mark	Wood	35	Chris	Sharkey	60
Marvin	Sayer	11	Jill	AlthouseWood	36	Toby	Ridings	61
Sam	Panella	12	Pat	Pyle	37	Cecilia	Vore	62
Mike	Curtis	13	Carl	Falco	38	Ed	Rohrbach	63
Deborah	Ricard	14	Heidi	Hoegger	39	Pam	Politis	64
Stephen	Harcourt	15	Jan	Westerhouse	40	Mary	Young	65
Brooke	Bovard	16	Tom	Wheeler	41	Ray	Seigfried	66
Betty	O'Regan	17	Mary	Vernon	42	Dorinda	Dove	67
Denis	O'Regan	18	Marjorie	Roberts	43	Ron	Ozer	68
Grace E	Ressler	19	Barbara	Henry	44	Sue	Rothrock	69
Cathy	Bautista	20	Hugh	Roberts	45	Rick	Rothrock	70
Roderick	MacDonald	21	Frank	Maier	46	Peter	Compo	71
Vicki	Scott	22	Cookie	Ohlson	47		Illegible	72
Linda	Scott	23	Jennifer	Borders	48	David D	Claney	73
Brandon	Scott	24	Walter	Borders	49	David	Gerbac	74
Mary	Stevenson	25	Barbara	Macklem	50			

**Copy of Sign- in sheet follows the minutes.**

**1.0 Call to Order** – Chairman Jeffrey Politis called meeting to order at 7:32 p.m.

**2.0 Election of Officers & Committee** – Barbara Macklem

The Registration Committee conducted the election of committee members and officers.

**3.0 Approval of Minutes** - January 2019 Town Assembly Minutes approved as presented.

**4.0 New Residents**

**5.0 Recognition of Departed**

June Rieur Kleban of Ardentown. Age 95, passed away peacefully March 1, 2019 after a very long and wonderful life. She held degrees in Agriculture and Library Science. June was a very active volunteer, supporter, and participant in the Ardens, particularly with the Arden Craft Shop Museum and the Arden Club, as well as with many other organizations including the League of Women Voters, Hadassah, Adas Kodesch Shel Emeth Congregation, and the Delaware Humanities Forum. She was a great supporter of the arts and along with her husband, had a deep interest in art from the Native American Cultures, Asia and local arts. She married in 1953 and moved to Arden, De where she raised her family and remained for more than 65 years. June loved nature and adventure, and was an avid traveler into her 90s. June was a musician, cranking out honky-tonk piano tunes as well as improvised ditties. She was loved by all and will be missed dearly.

A moment of silence.

**6.0 Visitors** – Representative Ray Siegfried

- Del Dot is holding an open Public meeting scheduled for April 18, 4 to 7 p.m. at the BWVC. They will be presenting 3 different plans working with Ardentown over the intersection of Harvey Rd and Sconset Rd at Montessori school. The school has had safety problem with children crossing at that intersection.

- On Tuesday, tomorrow, House Bill 63 will be put on the floor for a vote. It was approved already by the Senate. This bill is about fire arms safety storage. He encourages all to vote in favor of it.
- House Bill 25 Tobacco Bill which elevates the age from 18 years old to 21 years old.
- Huge overall of Criminal Justice Reform which will include 19 separate bills.
- Bill to legalize marijuana in NJ failed to pass. He needs to investigate why it failed.

Ray welcomes everyone's feedback.

Visitors – Thank you!

## **7.0 Town Chair's Communication Report - Chair Jeffrey Politis**

Communications from the Chair.

Since the last town meeting....

1. Today is election day for the Village. I wanted to both thank those who have casted or will cast their ballot, as well as those willing to serve on a committee of the Village. It is through the service of our committee members that allows the Village to run. Thank you.
2. We have received the paperwork for mosquito control from DNREC. As we have agreed to spraying in recent years, I am planning to sign and return the agreement. Note that spraying for mosquitos does not automatically happen, but rather a request must be made to mosquito control from the Village.
3. On March 13, 2019, I attended, along with Brooke Bovard and Elizabeth Varley, a Delaware League of Local Governments day in Washington, DC where we had a chance to visit with our Congressional Delegation. Unfortunately, we did not get as much time as we would have liked

as all of the delegation was hustling from hearing to votes. I was reminded of something that Senator Carper mentioned last year - the “4Cs” - which I think are worth repeating. The 4 Cs are Collaborate, Compromise, Community, and Civility.

4. Like last year, I also had a chance to speak with other local governments. Talking to them puts the things we deal with in Arden into perspective. One example is how Middletown has coped with growing from a population of 6,000 to 21,000 during which time they formed and expanded their own police force. I hope that as we move through the year, that we keep perspective on the “problems” in the Village. What we face in town – an active and engaged community with strong opinions - is a great thing, especially if we can keep perspective. From my perspective, I assume that everyone who serves on a committee, comes to town meeting, and voices an opinion does so for the good of the town. If we can all make that assumption, I believe that it will help us be respectful and civil.
5. Thank you to Debbie Ricard, Warren Rosenkranz, Carol DiGiovanni, Liz Resko, and David Michelson for putting up the town meeting reminder signs last week.
6. Thank you to the Buzz Ware Village Committee for supplying the refreshments.
7. Lastly, a reminder that this meeting is being recorded and we ask that all comments be made at the microphone.

Let’s have a respectful and deliberative meeting. Thanks!

So submitted,

Jeffrey Politis,

Town Chair, Village of Arden.

## Questions/Comments

Jeff will provide the chemical used in the mosquito spraying at the June Town Assembly. He assures that he will do nothing without Town's approval.

Chairman's Communications Report – Thank you!

## **8.0 Trustee Report – Carl Falco**

The Trustees have several items to report tonight:

### **Finances:**

We have copies of the quarterly financial report available tonight. The amount of 2019 Land Rent collected as of today at noon is \$563,784.36. The total to be collected is \$668,318.00. If you have any questions about your bill, please contact our assistant Julia McNeil (475-7980 or email [Trustees.of.Arden@gmail.com](mailto:Trustees.of.Arden@gmail.com)).

### **2019 Application for Senior School Tax Rebate:**

The Senior School Tax Rebate is available to you, if you are over 65 or will be turning 65 by July 1<sup>st</sup> of the year for which you apply.

The rebate will appear on a leaseholder's New Castle County School Tax bill, which is sent to the Trustees for payment. The Trustees rebate the amount that reduces the tax bill to the leaseholder. This can be up to a \$400 rebate annually.

New Castle County has other programs that may reduce a leaseholder's County and School property taxes based upon low income and/or disability. Any such reductions in a leaseholder's tax bill will also be rebated directly to the leaseholder.

You may apply for the rebates by calling New Castle County at 302-395-5520. The county personnel will walk you through the process.

Make sure you apply in a timely fashion to ensure that your paperwork is received before the deadline of April 30th so that your exemption can be approved and processed for the current tax year.

**Lease Transfers:**

There has been one transfer since the March meeting: 2128 The Highway to Charles and Madeline Dobbs (Starr).

Trustees Report – Thank you!

**9.0 Treasurer's Report - David Michelson**

David reviewed Statement of Financial Position, Statement of Financial Activity and Statement of Fund Balance as of March 24, 2019, (copy of Statements follows the minutes in Attachment section).

Treasurer's Report – Thank you!

**10.0 Advisory Committee Report – Danny Schweers**

The Advisory Committee met on Monday, March 4, 2019, to set the agenda for this meeting. Also at that meeting, we dealt with the following topics.

**NOMINEES FOR OFFICERS AND COMMITTEES**

One of the Advisory Committee's responsibilities is to find nominees, people willing to serve in Village government. The Village of Arden is remarkable if not unique in requiring one in every six adult residents to run for public office every year. This year there are 57 or so names on tonight's ballot, out of 340 or so eligible residents. That is 16.7%. Our Village has a higher percentage of its residents running for office than many municipalities have voting! I, for one, am amazed at this village's level of participation in its government, messy as it can be.

**PARKING**



The Advisory Committee, made up in large part of the chairs of Arden's ten committees, continued to discuss parking issues facing the Village. We agreed to ask Mark Wood, Chair of the Community Planning Committee, to ask his committee to address this topic instead of Advisory. Not only is this a planning issue, but his committee meets much more frequently than Advisory does.

#### CANDIDATE MEET & GREET

The Advisory Committee decided not to co-sponsor the Candidate Meet & Greet that took place on Sunday, March 10, at The Buzz, primarily on procedural grounds. I am optimistic that these procedural problems will not come up again. The Candidate Meet & Greet itself was a success, in that 39 adults attended, 23 of whom were candidates and 28 of whom answered a survey question in the affirmative, that Arden government should sponsor this event next year. Thanks go to Grace Ressler, Marianne Cinaglia, Carol DiGiovanni, Deborah Ricard, and Warren Rosenkranz for providing refreshments for the event.

#### ABSENCE OF THE TOWN CHAIR

The Town Secretary, Liz Resko, has been going thru old minutes of meetings of the Town Assembly and has found a motion, approved on June 23, 1986, that, in the absence of its chair at a meeting of the Town Assembly, the Advisory Chair will convene the meeting, the first order of business being to elect someone other than themselves to chair the rest of the meeting. If the Advisory Chair is not available, then one of the following shall convene the meeting: Senior Trustee, Town Secretary, and Town Treasurer, in that order. Again, they will convene the meeting, the first order of business being to elect someone other than themselves to chair the rest of the meeting. Knowing of no other more recent approved motion on this subject, I take it that this motion from 1986 is still in effect.

Submitted by Danny Schweers, Chair, Advisory Committee

Advisory Report- Thank you!

## **11.0 Board of Assessors – Mark Wood**

The Board of Assessors have met in January, February & March. And have discussed A Rate and Lots sizes, B Rate & the factors. We have also heard from last year's Chair, Warren Rosenkrantz, concerning the 2018 assessment and from Jeffrey Politis on the timeline and process for the Town Budget.

Future meeting dates and agendas are as follows:

April 2, 2019 – C and D Rates

May 2, 2019 – Public Meeting

May 7, 2019 - ADU Discussion

June 23, 2019 - Public Meeting

All meeting times are 7:30 PM at the BWVC.

Public Meetings are an opportunity to share your opinions on assessment issues. All meetings are open, and we welcome you to attend to hear the discussions.

Board of Assessors Report – Thank you!

## **12.00 Standing Committee Reports presented in Ascending Order**

### **12.1 Archives – Ellen Dolmetsch standing in for Chair Lisa Mullinax**

We were saddened to learn of the passing of June Kleban. June and her family settled in the Ardens in 1953, and for more than 65 years she was a kind and generous neighbor, a dedicated civic leader, an avid participant in community activities, and a great friend to us all. When we talk about the Founding Mothers of the Arden Craft Shop Museum, June Kleban will always be listed among them. We are deeply grateful for her dedication to preserving local history, her boundless generosity and knowledge, and her enthusiasm for all things Arden. We will be forever in her debt. A special exhibition of notable items from the June Kleban collection will be mounted in April.

Our current exhibition, “They gave us good leave to wander...” a celebration of 70 years of ACRA continues through October 2019. Regular Museum hours are Wednesday evenings, 7:30 to 9 and Sunday afternoons, 1 to 3.

In honor of the Arden Club Shakespeare Gild’s play in June, we will again be presenting a special related mini-exhibition and will have opening hours before the play.

#### Collection:

Thanks to the help of members of the Mid-Atlantic Regional Archives Conference last fall. We have organized the Frank Aukutowicz collection, a treasure trove of documents related to many years of Town activities and politics. Our online searchable database of photographs continues to grow. And we are working to digitize our cache of oral histories, moving them from fragile audio tapes to more permanent electronic storage. Next step: transcription!

#### Research and visits:

The Osher class, “Hike Into History,” will again visit the Museum next month. As will the Wilmington Trail Club.

#### Special events:

We have revived the Afternoon With The Artist series, in the Bernie Schwab Community Room. On April 28, from 1 to 3, we will host a presentation and video on creating the ACRA mural at the Buzz Ware Village Center with Linda Celestian, Jeanne Orr and David Gerbec.

Archives Report – Thank you!

#### **12.2 Audit - Cookie Ohlson**

On March 14, the Audit Committee, comprised of Cookie Ohlson, Roger Garrison and Jacqi Tanzer met to review the files and accounts of the village of Arden. All is in order.

Cookie Ohlson, Chair

Audit Report – Thank you!

### **12. 3 Budget – Tom Wheeler standing in for Chair Denise Nordheimer**

The meeting of the Arden Budget Committee was convened at 7:31PM at the BWVC.

Present were: Tom Wheeler, Warren Rosenkranz, David Gerbec, David Michelson, Brooke Bovard and Denise D. Nordheimer (Chair).

David Gerbec did the 3-year projections based on the formula that the committee has long-used, which projects a 3% increase in line items across the board, unless we have actual knowledge of some change, up or down, or that it will remain the same.

Notable changes:

Since we know that the New Castle County tax increase was promised to increase for 2 years and then remain steady for the next two years, the projection does not show an increase after this year. Line #53 for Capital Improvements was moved to the Section entitled "Place Holder Budget Item".

The Safety Committee's budget was broken out onto 2 lines to more accurately reflect the ballot ("Safety" and "Speed Enforcement").

There was a good discussion about forecasting in general and a discussion of how the ballot is the last word on spending, regardless of the forecast and after consultation with each Committee chair

based on their projected budget for the upcoming year. We also discussed how the forecast informs the assessor's work and the wisdom of requesting the actual amounts spent by the village (versus the forecast) when they do their work.

The three committee members whose terms are concluding all agreed to have their names submitted for reappointment (Denise D. Nordheimer, Warren Rosenkranz and Tom Wheeler).

The meeting adjourned at approximately 8:15.

Warmly, Denise D. Nordheimer

Arden Budget 2019 3- year projection presented at the end of minutes per attachments.

Budget Report – Thank you!

#### **12.4 Buzz Ware Village Center – Denis O'Regan**

This report covers the Fiscal Year Ending yesterday for Management, Finance, Usage, Maintenance and Improvements, our website, and Programs.

**Management:** Pam Cohen is our Building Manager. Your first line of communication is through the Contact form on the website. Pam receives that contact info immediately, via email, and it's automatically copied to the Chair of the BWVC at [bwvc@arden.delaware.gov](mailto:bwvc@arden.delaware.gov). You can also reach Pam at [manager@ardenbuzz.com](mailto:manager@ardenbuzz.com).

#### **Misc:**

- Our solar readings are submitted monthly and solar credits this fiscal year have resulted in income of **\$1,080** to the village. This seems like a good time to note that our total electric costs for the Fiscal Year was **\$1,063.87**. So, the resulting **\$16.13** covers the cookies tonight, provided by your Buzz Ware Village Center, and Betty O'Regan.

- Our Holistic Marketplace – Peddlers, Potions, and Practitioners is ramping up. Surrounded by the Arden Fair, it has become a very popular happening. It raised over \$6,600 for us in this fiscal year. That saves us all real tax dollars and much of the work has been done by a dedicated group of volunteers; but we need more of you. Go to: [ardenbuzz.com/contact](http://ardenbuzz.com/contact), follow the prompts for the PPP Holistic Expo and express your interest in getting involved. We have already started team meetings. Come and share your talents, commit some time, and carve your niche into the Peddlers, Potions and Practitioners Holistic Expo before and/or during Fair Day.

### **Building Usage:**

Rental volume and other usage of The Buzz continues to be steady. We did \$31,400 in rentals in the Fiscal Year just ended.

We had \$9,200 in donations from Programs and Community Events, while expenses on those activities was \$6,800. A detailed look at those numbers show that our Strength and Mobility program yielded \$3,300 in donations, while the expenses were \$4,350. The town is subsidizing it about \$1,050. However, this is improved over last FY. Yoga appears to be a break-even at around \$1,200, which is also an improvement.

The Georgists seminars resulted in \$623 in donations for their use of the building, with our only cost being typical staff and utilities overhead.

Also, thanks to the Art Loop volunteers for a net \$1,170, Coffeehouse net \$1,400, and the once a year Tellebration at \$80 in donations.

### **Building Maintenance and Improvements**

- This past year we've done some electrical work to make way for the installation of the beautiful exterior rear wall mural by Linda Celestian and friends, funded by ACRA.
- We've installed a new electrical sub-panel and circuits.
- We've installed a new front sign and message board, with garden; funding thanks to Nationwide insurance.
- New, lockable stage storage closets for dedicated use by Awakened Heart and the Coffeehouse.

## **Website**

The new website was launched in November. It looks and works great.

If you wish to contact The Buzz, the very best way is through the website contact form online. The second-best way is to leave a voice mail on the Buzz telephone, 302-475-2818.

By using the website, you can

- see the current week of meetings and activities on the right side of every page,
- learn about use of the Buzz,
- take a virtual tour,
- check the monthly schedule by clicking the “Events” menu button, (do this to see if your date, time and room preference is available),
- and, use the Contact Form, you’ll find it easy to give us the information we need to efficiently serve you. Please fill out all information and Pam will get back to you in a prompt and efficient manner. It’s become apparent that, although requests for room reservations were scheduled promptly, confirmation that the request was received and scheduled, was not always sent. We think we’ve rectified the glitch in the past week.

In the past, many have placed direct calls and emails to custodial staff or committee members.

Your Buzz Ware Committee is asking you to route all your contacts through the Building Manager, Pam Cohen. Pam is a part time employee of the Village and we want to use her time wisely.

Additionally, we want to gather and track information on building usage.

Our new website stats indicate that views of the site include the calendar, rental information, and tours, all good signs of real engagement. We are experiencing over 1,000 views per month.

## **Community Programs:**

Community Events and Programs continue:

- The Georgists Seminars are each Tuesday at 7:30PM, with the exception of the 3<sup>rd</sup> Tuesday of each month.
- The Art Loop @ Arden is the first Friday of each month. On February 1<sup>st</sup>, Arden’s very own Alan Burslem.

- The Buzz Coffeehouse on the 2<sup>nd</sup> Friday of each month, doors open 8:00PM. There's only a couple left this year.
- Every Monday night is Painting and Drawing, 7 to 9 pm in room 4. Bring your own supplies. We're all missing this opportunity right now!
- Strength and Mobility from 2 to 3 PM Tuesdays and Thursdays.
- Yoga at 8am on Saturdays.
- Jester Art Space (a renter) has announced its spring workshops, five of which are at the Buzz. Full descriptions can be reviewed online at [jesterartspace.org](http://jesterartspace.org) There's a:
  - **Beginner Model Drawing,**
  - It's with a live costumed model. Instructor Scott Schultheis is a Philadelphia based artist specializing in drawing and painting. He holds an MFA from the Pennsylvania Academy of the Fine Arts. Ages 16 and up, \$40 per class, April 10 & May 7, 6:30-9pm.
  - **Pysanky Egg Decorating**
  - Susie Benarcik teaches traditional Ukrainian craft of layering wax and dyes on raw eggs. April 13, noon-3pm, \$40, at Buzz Ware Village Center. Ages 16 and up.
  - **Intro to Nature Drawing**
  - Linda Celestian will lead this 3-hour workshop of fun, easy drawing techniques. May 4, noon-3pm.
  - **Smartphone Video Shorts**
  - From Smartphone to engaging, edited, 2-minute videos.
  - **Garden Chair Workshop**
  - In less than three hours with only a cordless drill/driver, you will construct your own Garden Chair. No prior experience with either woodworking, power tools or carpentry is necessary.
- **Betty O'Regan has had an organizational meeting for a Community Event BuzzBased Bookgroup and there's still time to get in on the action.**

If you have an idea for a special event or would like to organize an ongoing program, please go to our website – [www.ardenbuzz.com](http://www.ardenbuzz.com) – and submit a contact form.



**Concluding Remarks:**

The Buzz continues to look for new ways to support the Ardens. We do ask, if you observe something in or around the facility you find of a concern, or if you simply have a suggestion for facility improvements at the Buzz Ware, please contact a committee member, go to the Buzz Ware website under “Contact”, or email us at [manager@ardenbuzz.com](mailto:manager@ardenbuzz.com)

Again, we want to thank all those that volunteer their time and resources to support the Buzz and the ongoing activities.

Donating money in the name of any of your favorite happenings at the Buzz, is easy. Donating your time is easy too.

Our Social Media extends from the website, to Facebook, and now Twitter.

<https://twitter.com/ardenbuzzware>

Respectfully submitted,

Denis O'Regan

Chair, Buzz Ware Village Committee

**Questions/Comments**

Also, Denis wants to thank DuPont for the new chairs. A friend of the Buzz was responsible for this happening.

Cecilia thanked the Buzz for their support of the Strength and Mobility class.

Buzz Ware Village Center Report – Thank you!

**12.5 Civic – Al Marks**

Since last Town Assembly:

- Bulletin board is unlocked. Low voltage light on bulletin board.
- Civic is awaiting tree grant of approx. \$3,300 for planting of new trees.

- Two (2) trees were removed that were dead or dying and dangerous in the rights-of- way of Woodland Lane and Cherry Lane.
- Road-repairs on Sherwood Lane in 2 areas was completed.  
Pot holes filled on Lower Lane and will complete potholes weather permitting.
- Twenty-eight (28) storm drains cleaned out and inspected for damage. At present, waiting for report. Civic did not do ones on Harvey Rd, believing that state is responsible for **state roads** drainage.
- Gutter of the Green and monkey balls on Green around playground (north end) being cleaned up to prevent falling, etc.
- The Civic Committee is charged with the maintenance of the Greens. The Sherwood Green will be refurbished with very limited parking when this takes place (best guess start date April 8). During refurb where the crusher run is will be the only place to park during this time.

Al Marks,  
Chairman

Civic Report – Thank you!

## **12.6 Community Planning – Mark Wood**

The committee voted on a proposal from the Forest Committee, which was also supported by the chairs of the Safety and Civic Committees, to recommend that the Village Officers fund the creation of a Stormwater Master Plan.

This proposal is being made in accordance with the policy establishing Expenditures from the Registration of Vacant Dwelling Ordinance #15.

The recommendation to the Officers was as follows:

“The Community Planning Committee recommends funding \$25,000 to engage Fore Site Associates to apply for a grant with DENREC to create a Stormwater Master Plan for the town of Arden. With the provision that all other avenues to fund it via the Schroeder funds etcetera have been exhausted.”

A meeting to discuss this request and project and to get public opinion is tentatively scheduled for Tuesday April 16<sup>th</sup> at 7:30.

The final time will be posted on the bulletin boards and in the Arden Page.

### **The G’Ardeners**

The G’Arden kickoff gathering is scheduled for March 27<sup>th</sup> at 7:00 PM at the BWVC. Plot applications for this season will be available. There will be refreshments and a discussion with Barb Conway on container planting.

Please Join us!

### **Memorial Garden**

The annual Memorial Garden cleanup is scheduled for Saturday April 27<sup>th</sup> from 9:00 AM to noon. The rain date is Sunday April 28<sup>th</sup> from 10:00 AM to 1:00 PM.

### **Transformational sub-committee – Grace Ressler**

Transformation Ad Hoc chose the following priorities and they are of equal importance because of their inherently logical and practical connection to each other and to every aspect of communication in the community of Arden.

1. Create an engaging, dynamic, refreshed Arden Website with technical improvements to improve user friendliness: Connect to free service of The Government Information Center of the State of Delaware.
2. New Arden Documentary: Initiate an application for a Delaware Humanities Opportunity Grant of \$3,000 that requires matching funds to be provided by Arden. The mission is to document in digital video elements of life and culture in Arden.

**In Development:**

Theatre Intern Program: Work with the Shakespeare Gild to co-create a theatre intern program for period of the summer. The intern program would ideally draw talented students.

Culinary Intern Program: Offer a financial incentive for culinary students to come in a portion of the spring dinner season.

**Questions/Comments for Transformational Ad Hoc Committee**

Nominee: Add Grace to BOA

Many expressed that they appreciate the hard work and the ideas that the Transformational Ad Hoc Committee presented in their January Town Assembly report. However, based on this report two concerns were raised as follows:

Concern # 1) Many thought that the Transformational Ad Hoc Committee has completed their assigned task and they are no longer needed. If that is the case, then why are they gathering information and seeking funding sources about their suggested transformational ideas?

Response: Ad Hoc Committee task has been extended operationally to find source of funding, and information in order to implement some of these ideas. They have been presenting all information to Community Planning for guidance, input and approval. To reassure that they are not trying to undermine any one, they remind all that an official signature is needed for any funding before going forward with any transformational ideas and needs to be presented to the town.

Concern # 2) is about item #1 in their report which reads: "1. Create an engaging, dynamic, refreshed Arden Website with technical improvements to improve user friendliness: Connect to free service of The Government Information Center of the State of Delaware."

Main concern is why would an Ad Hoc Committee, a temporary committee, contact government agencies and suggest new village website design when town has elected committee members who created the website and continuously update it?

Response: The Ad Hoc members clearly state that they are not suggesting creating/designing a new Village website. Instead, what they are supporting are state IT professionals to look at the Village website and the members who maintain it; a team of dedicated individuals from the state that the Village can call on. One of their visions for improving the Village website is to include more pictures and videos. They say if we want to engage and keep our views up on the website and make the community look the very best it can be from cyberworld, then we need to enhance and improve our community, both virtual and person to person. Also, the service is free and there is a cost savings for this program.

A Meet and Greet report detailing the results of the first event follows the minutes.

### **Questions/Comments for Community Planning Committee**

Airbnb status still looking at other municipalities to see how they are handling them within their communities.

Community Planning Report – Thank you!

### **12.7 Forest – Carol Larson**

Sherwood Restoration Project. Arden's partners on our grant project, the New Castle Conservation District, has moved toward selecting a contractor; work will take place in April. We have developed a list of volunteers to help monitor Perkins Run for the research element of the project. If you are interested in participating, let us know.

Arden Clean-up, Saturday April 6<sup>th</sup>. Meet at Buzz Ware Village Center for coffee prior to walking the woods for trash collection.

Earth Day celebration during the week of April 22 – April 27 includes planting an area in Sherwood Forest on April 27, the Doug Tallamy Lecture on Monday April 22 at 7:00 in collaboration with the Gardener's Gild and sing-a-long on Wednesday at Indian Circle. These events are listed in the most recent edition of LEAF, the Forest Committee newsletter edited by Jill

Althouse-Wood. It is proclaimed that Arden is a Tree City! Arden is defined by its love of trees and this is our 11<sup>th</sup> proud year as a Tree City. Please help maintain and increase our canopy cover by planting and managing your trees.

With the wet weather, pathways are very mushy. Take care walking in the woods.

Hazard oak tree along Fire Lane and a cracked beech on the path behind Politis/Panellas leasehold. We will drop the oak tree and reduce the height of the beech within the next week or two.

Ongoing Invasive species removal: annual contract with Redtail Restoration.

A New Castle County variance hearing on March 28 at 6:00 pm will take place for the address 1 Mill Race Road, which is adjacent to the lots that Arden added to the forest across Naaman's Creek. Jeff Steen is investigating the practicality of building on this lot and its impact on Naaman's Creek and subsequently Arden.

Forest Report – Thank you

## **12.8 Playground – Carl Falco standing in for Daryl Holcomb**

Our committee last met on March 6, and now that spring is here, we will be resuming our monthly meetings starting in April. We meet on the first Wednesday of the month at 7:15 at the Buzz Ware Village Center.

Playground equipment has been inspected; all items were adult-tested and determined to be in safe condition.

Maintenance matters include the perennial mulch-spreading to maintain a safety depth complying with accepted guidelines. Due to the winter storms, clearing away of twigs and branches has been ongoing. Good intentions regarding equipment painting have been delayed and are expected to be acted on with more accommodating weather.

The Playground Committee would like to thank Ruth Panella for all her hard work and leadership over the last several years. Ruth has decided not to run for re-election to the committee this year and we will miss her.

Respectfully submitted, Carl Falco for current chair Daryl Holcomb

Playground Report – Thank you!

### **12.9 Registration – Chair Cecilia Vore**

The committee conducts the annual election of Committees and Officers tonight. Absentee Voting was in place for this election. Votes will be counted on Tuesday, March 26, at the Buzz Ware Village Center at 7 pm, following a short committee meeting. The public is invited to attend. The committee needs extra help with the vote count and appreciates volunteers. Results will be posted on the Village website and bulletin boards.

Respectfully submitted,

Cecilia Vore, chair

Registration Report – Thank you!

### **12.10 Safety – Chair Brooke Bovard**

Hello from the Arden Safety Committee! This is just an informal note to let you know who we are and what we do. The formal stuff is on the official village website, which I recommend visiting. The Safety Committee is an elected committee of the town... an official component of your municipal government. Our responsibilities include enforcing some town ordinances, particularly as regards parking and maintaining the rights-of-way, and installing legal traffic signs. We serve as your primary contact with the state Department of Transportation, and work on safety issues around animal control, local crime, etc. If you have a concern about traffic on your street, or a question about whether you can park your RV on the road (spoiler, no) give any of us a call. The elected committee members are on the website. If someone breaks into your car, or you think there is illegal activity next door, please CALL THE POLICE. Good statistics with the police help keep the neighborhood safe. Thank you for being the great community you are.

Brooke Bovard, Chair of the Safety Committee, Village of Arden.

### **Questions/Comments**

Ellen Dolmetsch feels the Village has many signs already. Therefore, she wants to know what additional signs will be installed?

Fire Lane is not a through road. People park and block access. Two signs will be installed: No outlet sign and no parking sign. Harvey Road more reflective arrows and crosswalk signs.

David Claney update on Marsh Road for rerouting and closing ramps. Brook will find out. Jeff Politis also reached out to Peter Hegg.

Al Marks suggests with anticipated increase in traffic at intersection of Marsh Rd and Harvey Rd (due to the upcoming many months of construction to ramp at I-95 and Marsh Rd) to delay the green light at intersections. For those cars on Grubb Rd approaching Marsh Rd, delay green until the other side (cars on Harvey Rd approaching Marsh) go first. Brooke said she would investigate and talk to DelDot.

Pam Politis - Traffic calming on Harvey Rd. Install a speed sign. Another speed sign (rim is lit) will be installed at the point where Sherwood Rd, & Harvey Rd meet at Marsh Rd. An effective speed enforcement along Harvey Road is to drive 25 mph along Harvey Rd and those following you will have no choice but be in sync with your speed.

It's the time of the year that we have car break-ins. Lock your car.

Safety Report – Thank you!

### **13.0 Old Business –**

### **14.0 New Business**



**15.0 Good & Welfare**

Jeff Politis asks did you notice a sign on the back of his car that reads “Novice Driver”? He wants to congratulate his new 16-year-old driver, his son and he wants to publicly warn everyone there is a new driver in town. Congratulations to Jackson who is really excited about driving. Jeff can’t believe it was just yesterday that many Arden neighbors were holding him and now he is 16 years old. Warm wishes and applause.

**16.0 Motion to Adjourn**

Seconded and approved. Adjournment meeting at 9:27 p.m.

Respectfully submitted,

Elizabeth Resko,

Town of Arden Secretary

Postcard reminders and agenda will be mailed prior to next Town Assembly meeting

All are welcome hither

Please note: Those attending Town Meetings are eligible to vote who are 18 years of age, or older.

Attachments Follow next page

**Trustees of Arden  
Financial Report  
Town Meeting March 25, 2019**

**Current Assets**

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	\$
Arden B&L Bequest Funds	24,139.07
Vanguard Bequest Funds	217,781.45
Arden B&L (Reserve)	117,530.16
M & T Checking Account	340,585.93
Vanguard Money Market	442.24

	\$
<b>Total Cash &amp; Equity</b>	<b>700,478.85</b>

Land Rent Receivable	11,937.60
----------------------	-----------

	\$
<b>Total Current Assets</b>	<b>712,416.45</b>

**Income & Expenses**

---

**Income Mar 25-2018-March 25, 2019**

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	\$
Land Rent & Related Income	638,653.78
Other Income-All Sources	5,626.75

<b>Total 2018-19 Operating Income</b>	<b>\$ 644,280.53</b>
---	--------------------------

---

**Expenses Mar 25-2018-Mar 25, 2019**

---

	\$
Village of Arden	145,000.00
Trust Administration*	27,164.23
New Castle County and School Tax	452,736.93
Tax Rebates to Leaseholders	40,867.27

	\$
<b>Total 2018-19 Expenses</b>	<b>665,768.43</b>

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\*(Salary, Payroll Tax, Legal, Audit, Bookkeeping, Office Rent, Operations)

UNAUDITED  
FOR DISTRIBUTION  
AND DISCUSSION  
PURPOSES ONLY  
FOR ARDEN  
TOWN ASSEMBLY

**Village of Arden**  
**Statement of Financial Position**  
**As of March 24 2019**

Checking/Savings		Notes
1000 - TD Bank	52,614	
1005 - Capital One 360	113,944	
1010 - TD Bank MSA Checking Account	966	Municipal Street Aid
1032 - Arden Building & Loan	35,990	BuzzWare \$449, Schroeder \$10,954, Village \$24,587
1050 - Raymond James - net value @ 3/23/19	348,150	Schroeder Bequest - initial investment \$301,002
Total Cash	551,664	
<b>LIABILITIES</b>		
2000 - Accounts Payable, Current Liabilities, PR Tax Payable	14,710	
<b>FUND BALANCES</b>		
Buzz Ware Renovation Fund	39,813	
J Schroeder Bequest	359,104	
Memorial Garden	11,321	
Municipal Street Aid	967	
Capital Maintenance Fund	30,000	
		Prudent Reserve Balance @ 3/24/15 = \$90,249
		Prudent Reserve Balance @ 3/24/16 = \$106,644
		Prudent Reserve Balance @ 3/24/17 = \$71,283
Village - Prudent Reserve as of the date of this statement	4,898	Prudent Reserve Balance @ 3/24/18 = \$27,025
Vacant Dwelling Fund	35,033	
Buckingham Green Settlement Fund	49,723	
Trustees of Arden Donation	6,096	

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Village of Arden  
Statement of Financial Activity  
As of March 24, 2019

	<u>3/25/18-3/24/19</u>	<u>Budget</u>	<u>% to Budget</u>	
<b>Revenue</b>				
^ 4000 • General Funds - Village	135,180	153,180		
4100 - Donations, grants, rentals	200	4,000		
+ 4510 • Franchise Fee Receipts	19,896	15,100		
4900 • Interest Income	3,321	250		
<b>Total Revenue</b>	<u>158,597</u>	<u>172,530</u>		
<b>Expenses</b>				balance left in budget
6000 • Payroll & Payroll Taxes	12,370	13,298	93.02%	928
@ 6300 • Administrative Expenses	28,959	38,190	75.83%	9,231
8000 • Committee Expenses - see detail below	66,316	82,900	80.00%	16,584
8010 • Contributions & Donations	5,800	5,800	100.00%	-
Contingency Fund	-	10,000	0.00%	10,000
8030 • Trash Service	63,886	61,108	104.55%	(2,778)
! 9000 • Debt Service	3,128	4,100	76.28%	972
<b>Total Expense</b>	<u>180,459</u>	<u>215,396</u>	<u>83.78%</u>	<u>34,937</u>
<b>Surplus (deficit)</b>	<u>(21,862)</u>	<u>(42,866)</u>		
<b>Committee</b>	<u>Actuals YTD</u>	<u>Budget</u>		balance left in budget
Advisory	-	200	0.00%	200
Archives	1,759	1,800	97.72%	41
Board of Assessors	51	100	51.00%	49
Budget	142	100	142.00%	(42)
Buzz Ware - general operating support	-	5,000	0.00%	5,000
= Civic	51,513	58,000	88.82%	6,487
Community Planning	-	1,000	0.00%	1,000
Forest	8,067	8,000	100.84%	(67)
Playground	2,983	4,000	74.58%	1,017
Registration	-	300	0.00%	300
Safety	1,801	4,400	40.93%	2,599
	<u>66,316</u>	<u>82,900</u>	<u>80.00%</u>	<u>16,584</u>

+ Franchise fees - \$4,600 from Verizon and \$4,892 from Comcast & \$8,511 from Suez Water

^ Trustee's transferred \$145,000 land rent to Village - \$7,820 was allocated to Capital Maint Fund & \$2,000 was allocated to the Renovation Fund

! The mortgage for the Avery Property was paid off April 1 2018.

@ Administrative expenses include insurance premiums of \$13,195, telephone \$473, audit fees \$7,400 & printing/postage \$3,819, no legal fees were paid this fiscal year

= Civic expenses are net of a \$2,200 vendor settlement

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	Special Village Funds							
	BuzzWare	Buzz renovation	J. Schroeder Bequest	Memorial Garden	M&A	Capital/Maint/Re pairFund	Vacant Dwelling Fund	Buckingham Green Fund
	3/25/18-3/24/19	3/25/18-3/24/19	3/25/18-3/24/19	3/25/18-3/24/19	3/25/18-3/24/19	3/25/18-3/24/19	3/25/18-3/24/19	3/25/18-3/24/19
Revenue								
4000 - General Funds - Village	-	2,000				7,820	-	-
4010 - Donations	90	3,400	-	4,341	-	-	-	-
4100 - Program Revenue	9,180	2,175	-	-	-	-	-	-
4300 - Grants	-	-	-	-	19,446	-	-	-
4400 - Rentals	31,196	4,585	-	-	-	-	-	-
4620 - Vacant Property Registration Fees	-	-	-	-	-	-	3,600	-
4900 - Interest & Dividend Income	20	-	2,805	-	-	-	-	-
8REC		1,080						
9900 - Unrealized gains on Investments	-	-	5,791	-	-	-	-	-
Total Revenue	40,486	13,240	8,596	4,341	19,446	7,820	3,600	-
Expenses								
8000 - Payroll & Payroll Taxes	21,080	-	-	-	-	-	-	-
8300 - Administrative Expenses		-	3,376	-	-	-	-	-
8310 - Janitorial Supplies	688	-	-	-	-	-	-	-
7020 - Utilities (gas, electric, water, telephone)	5,153	-	-	-	-	-	-	-
7080 - Licenses/Permits/Fees/AlarmMonitoring	898	-	-	-	-	-	-	-
x 7800 - Repairs & Maintenance	5,608	-	-	-	25,855	-	-	-
8000 - Program Expenses	6,819	1,944	275	6,884	-	-	106	320
Total Expense	41,259	1,944	3,651	6,884	25,855	-	106	320
Surplus (Deficit)	(774)	11,296	4,945	(2,543)	(6,409)	7,820	3,494	(320)
Carried forward fund balance		28,517	354,159	13,864	7,376	22,180	31,539	50,043
Fund balance		39,813	359,104	11,321	967	30,000	35,033	49,723

x Repairs & maintenance expenses are net of a \$3,327 insurance settlement

Line#			2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2021-2023
		NOTE	Appropriated	Appropriated	Appropriated	Approved Budget	Forecast	Forecast	Forecast
1	<b>TRUSTEE'S NON-BUDGET EXPENSES</b>								
2	Property Taxes								
3	County (Property + Crossing Guard)	1	\$84,872	\$87,418	\$90,041	\$96,792	\$103,547	\$103,547	\$103,547
4	School (Brandywine + Votek)	1	\$355,106	\$396,106	\$407,989	\$407,989	\$420,229	\$432,836	\$445,821
5									
6									
7	Trustees Administration (Details below)	2	\$25,458	\$26,006	\$26,787	\$26,787	\$27,516	\$28,268	\$29,042
8									
9	Audit		\$4,919	\$5,017	\$5,168	\$5,168	\$5,323	\$5,483	\$5,647
10	Insurance		\$0	\$0	\$0	\$0	\$0	\$0	\$0
11	Professional-Legal		\$5,841	\$5,988	\$6,166	\$6,166	\$6,351	\$6,542	\$6,738
12	Operations & fees		\$12,298	\$12,603	\$12,981	\$12,981	\$13,370	\$13,772	\$14,183
13	Office Rent		\$2,400	\$2,400	\$2,472	\$2,472	\$2,472	\$2,472	\$2,472
14									
15	<b>SUBTOTAL TRUSTEE'S NON-BUDGET EXPENSES</b>		<b>\$465,436</b>	<b>\$509,530</b>	<b>\$524,817</b>	<b>\$531,570</b>	<b>\$551,292</b>	<b>\$564,650</b>	<b>\$578,409</b>
16									
17									
18	<b>TOWN NON-BUDGET EXPENSES</b>								
19	Trash/Recycle Service	3	\$56,650	\$57,600	\$61,108	\$67,314	\$67,314	\$67,314	\$69,333
20	Operations & Fees	4	\$16,762	\$20,670	\$21,020	\$21,020	\$21,381	\$21,752	\$22,135
21	Audit			\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500
22	Printing, postage, phone, internet			\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500
23	Insurance		\$11,330	\$11,670	\$12,020	\$12,020	\$12,381	\$12,752	\$13,135
24	Legal fees		\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
25									
26	Long Term Debt(Sherwood Forest)		\$16,176	\$16,176	\$4,100	\$0	\$0	\$0	\$0
27									
28	State Aid and Grants								
29	Municipal Street Aid		\$16,731	\$16,731	\$16,731	\$19,446	\$19,446	\$19,446	\$19,446
30									
31	Town Expenses								
32	Secretary		\$5,725	\$5,725	\$5,725	\$5,725	\$5,725	\$5,725	\$5,725
33	Treasurer		\$5,725	\$5,725	\$5,725	\$5,725	\$5,725	\$5,725	\$5,725
34	2017/2018 Office Upgrade			\$3,000	\$0	\$0	\$0	\$0	\$0
35	Bookkeeping and Payroll Tax Services			\$5,000	\$5,150	\$5,305	\$6,664	\$6,864	\$7,069
36	Town Payroll Taxes		\$1,848	\$1,848	\$1,848	\$1,848	\$1,848	\$1,848	\$1,848
37									
38	Buzz Ware Village Center Operations	5	\$28,531	\$43,667	\$33,500	\$30,000	\$30,900	\$31,827	\$32,782
39	Buzz Ware Village Center Commitment	6	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
40									
41	<b>SUBTOTAL TOWN NON-BUDGET EXPENSES</b>		<b>\$176,478</b>	<b>\$193,142</b>	<b>\$171,907</b>	<b>\$173,383</b>	<b>\$176,002</b>	<b>\$177,501</b>	<b>\$181,063</b>
42			2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2021-2023
43		NOTE	Forecast	Forecast	Forecast	Approved Budget	Forecast	Forecast	Forecast
44	<b>BUDGET EXPENSES</b>								
45	Advisory		\$200	\$200	\$200	\$200	\$200	\$200	\$200
46	Archives		\$1,800	\$1,800	\$1,800	\$1,800	\$1,800	\$1,800	\$1,800
47	Assessors		\$50	\$100	\$100	\$100	\$100	\$100	\$100
48	Budget		\$100	\$100	\$100	\$100	\$100	\$100	\$100
49	Buzz Ware Village Center Support	7	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
50	Capital, Maintenance, and Repair Fund	8	\$0	\$10,000	\$8,000	\$0	\$0	\$0	\$0
51	Civic Committee		\$56,135	\$58,000	\$58,000	\$58,000	\$59,740	\$61,532	\$63,378
52	Community Planning		\$1,000	\$1,000	\$1,000	\$500	\$1,000	\$1,000	\$1,000
53	Forests		\$6,000	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000
54	Playground		\$3,000	\$4,000	\$4,000	\$4,000	\$4,100	\$4,200	\$4,200
55	Registration		\$200	\$250	\$300	\$300	\$300	\$300	\$300
56	Safety - General	9	\$1,000	\$3,400	\$3,400	\$3,400	\$3,400	\$3,400	\$4,400
57	Safety - Speed Enforcement	9		\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	
58									
59	Donations	10							
60	ACRA		\$1,500	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
61	Arden Page		\$1,500	\$500	\$500	\$500	\$500	\$500	\$500
62	Arden Library		\$850	\$1,050	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200
63	Fire Companies		\$1,600	\$1,600	\$1,600	\$1,600	\$1,600	\$1,600	\$1,600
64	Arden Club Donation		\$500	\$500	\$500	\$500	\$500	\$500	\$500
65									
66	Contingencies	11	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
67									
68	<b>SUBTOTAL BUDGET EXPENSES</b>		<b>\$90,435</b>	<b>\$108,500</b>	<b>\$106,700</b>	<b>\$98,200</b>	<b>\$100,540</b>	<b>\$102,432</b>	<b>\$104,278</b>
69									
70	<b>TOTAL TOWN EXPENSES</b>		<b>\$266,913</b>	<b>\$301,642</b>	<b>\$278,607</b>	<b>\$271,583</b>	<b>\$276,542</b>	<b>\$279,933</b>	<b>\$285,341</b>
71									
72	<b>TOTAL TRUSTEE &amp; TOWN EXPENSES</b>		<b>\$732,349</b>	<b>\$811,172</b>	<b>\$803,424</b>	<b>\$803,153</b>	<b>\$827,834</b>	<b>\$844,583</b>	<b>\$863,751</b>
73									
74									
75	<b>Expected Offsetting Income</b>								
76	Municipal Street Aid		\$16,731	\$16,731	\$16,731	\$19,446	\$19,446	\$19,446	\$19,446
77	Buzz Ware Village Center Operations		\$28,531	\$43,667	\$33,500	\$30,000	\$30,900	\$31,827	\$32,782
78									
79	<b>Other Town Income</b>								
80	Interest and Other Income		\$23,050	\$23,050	\$23,050	\$23,050	\$23,050	\$23,050	\$23,050
81									
82	<b>TOTAL Offsetting Income</b>		<b>\$68,312</b>	<b>\$83,448</b>	<b>\$73,281</b>	<b>\$72,496</b>	<b>\$73,396</b>	<b>\$74,323</b>	<b>\$75,278</b>
83									
84	<b>Additional income required</b>		<b>\$664,037</b>	<b>\$727,724</b>	<b>\$730,143</b>	<b>\$730,657</b>	<b>\$754,438</b>	<b>\$770,260</b>	<b>\$788,473</b>
85									
86	<b>Place-holder budget item</b>								
87	Town Legal Expenses		\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
88	Contingencies		\$10,000	\$10,000	\$10,000	\$10,000	\$0	\$0	\$0
89	Capital, Maintenance, and Repair Fund	12	\$0	\$10,000	\$8,000	\$0	\$0	\$0	\$0
90	Buzz Ware Village Center Support		\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
91	<b>Total Place-holder budget item</b>		<b>\$30,000</b>	<b>\$40,000</b>	<b>\$38,000</b>	<b>\$30,000</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>
92									
93	<b>Final Deficit</b>	20	<b>\$634,037</b>	<b>\$687,724</b>	<b>\$692,143</b>	<b>\$700,657</b>	<b>\$734,438</b>	<b>\$750,260</b>	<b>\$768,473</b>
94									

**NOTS**

1. Property Taxes: County Taxes – New Castle County taxes are estimated to increase by \$6,753 in 2019 and will increase by an additional \$6,753 in 2020. School Taxes – No change anticipated in 2019. NOTE: The New Castle County property and school taxes are grossed up to include rebates paid to qualifying leaseholders.
2. Trustee's Administration expense estimate.
3. Trash/Recycle Service – Three-year contract renegotiated in August of 2018 went into effect September 1, 2018.
4. Operation and Fees includes payroll.
5. BWVC Operations – Estimated expenses for operating the facility and running programs. This entry includes all utilities, payroll, licenses and fees to operate the building. This entry does not include insurance expenses for operating and maintaining the facilities.
6. BWVC Renovation Fund from Arden of \$2,000 matches other villages' recent annual contributions.
7. Buzz Ware Support – Village support for BWVC based on prior years' experience in Maintenance & Operations. These funds would only be used in case of budget income shortfall from rentals.
8. Capital, Maintenance, and Repair Fund – Fully funded in 2018-2019. No need to collect additional funding until money is utilized.
9. Safety Committee and Speed Enforcement: dollar amounts appear as individual items in the annual budget ballot but have appeared as a combined line item in the 3-year projection. Broken out into separate line items for the 2019 3-year Projection.
10. No change in donations.
11. Contingencies unchanged
12. Capital, Maintenance, and Repair Fund added to list of place-holder budget items

**Meet & Greet: Candidates for Arden's Committee Elections**  
**Sunday, March 10, 2019**

**Goal:** Develop community interest in village government and meeting Arden neighbors

**Objective:** Improve culture of Arden by providing face-to-face, interactive opportunity for Arden residents to meet candidates running for election to Arden's Committees as well as meet and communicate with Arden neighbors.

**Analysis:**

Attendance included 39 adults & 2 children. 35 adult attendees documented on sign in sheet, 3 phone confirmations of attendance, 1 undocumented adult attendee. For purpose of this analysis, responses of 38 adult attendees are used.

- 23 adults attended as candidates
- 15 adults attended as residents
- **All 38 adult attendees are eligible to vote in Arden's annual elections**

Survey question: Are you in favor of Arden government sponsoring this event next year?

Attendee responses to survey question:

**Positive responses – 28 (74%)**

- Yes – 22
- Sure – 4
- Check mark – 2

**Neutral responses – 2 (5.2%, rounded to 5%)**

- Not sure – 1
- ? - 1

**Non-responses – 7 (18%)**



- No response – 7

**Misc. response – 1 (2.6%, rounded to 3%)**

- Need more people who aren't running to attend – 1

Meeting space generously donated by Denis O'Regan, Chair of Buzz Ware Village Center Committee.

Refreshments provided by event organizers Grace Ressler, Marianne Cinaglia, Carol DiGiovanni. Warren Rosenkranz & Deborah Ricard.

PAGE 2

**Next Steps:**

- Obtain approval from Community Planning to continue relevant educational, governance events to develop community involvement.
- Suggested topics:
  - June – Explain methods Assessors use to determine full rental value of Arden leaseholds (June 9 or 16, 2019 - team with Assessors)
  - September - Explain budget items vs non-budget items / Explain referendum process (September 15 or 22, 2019 - team with Budget)
  - January – The Basics: Town Charter, Deed of Trust, Town Assembly Meetings & Committee Descriptions for New---and Not So New---Residents (January 12 or 19, 2020 – team with Trustee, Village Officer & Committee Chair representatives)
  - March – Candidates' Meet & Greet / Explain in person and absentee voting process (March 8 or 15, 2020 – team with Advisory)
  - Revise topics as needed, continue to offer educational community events that are relevant to Town Meeting agenda
- Promotion plan
  - Announce topic and date of next government info event at Town Meeting.

- Publish event notice in Arden Page on months with Town Meetings, possibly Save the Date notice for months between Town Meetings.
- Post flyers on village bulletin boards 2 weeks before meeting.
- Post notice on village website calendar of events as soon as scheduled; highlight on home page 2 weeks before meeting.
- Deliver flyers to residents the week before event. (Not on Harvey Rd, possibly phone calls or email notice instead)
- Reach out to invite Arden newcomers after Arden Page is distributed.

*Note: Candidates Meet & Greet community event on March 10, 2019 was hosted by a private group of Arden residents. As communicated to organizers by Mark Wood & Denis O'Regan, this event was NOT sponsored by the Transformational Ad Hoc Committee, Community Planning Committee, Advisory Committee or BWVC Committee. This event was NOT a program of any Village of Arden government entity.*

TOWN ASSEMBLY VILLAGE OF ARDEN

Date MARCH 25 2019 Page 1

**SIGN IN SHEET**

Please sign your name clearly.

Thank you.

NV after your name = non-voter

- |                            |  |
|----------------------------|--|
| 1. <u>ALBERT MARKS</u>     | 22. <u>Vicki Scott</u>                 |
| 2. <u>STEVE TAUZER</u>     | 23. <u>Linda Scott</u>                 |
| 3. <u>David Michelson</u>  | 24. <u>Brandon Sitt</u>                |
| 4. <u>DANNY SCHUEEAS</u>   | 25. <u>Mary O'Steen</u>                |
| 5. <u>GARY E. QUINTON</u>  | 26. <u>Sally Shay</u>                  |
| 6. <u>Alfred Pompper</u>   | 27. <u>Dave Jans</u>                   |
| 7. <u>Jeanne Covert</u>    | 28. <u>Warren Rosenkrantz</u>          |
| 8. <u>Michael BATES</u>    | 29. <u>Rodney Jester</u>               |
| 9. <u>CHARL DiGiovanni</u> | 30. <u>Sheroy Burkha</u>               |
| 10. <u>Kate SAYER</u>      | 31. <u>JOSIANE REY</u>                 |
| 11. <u>MARVIN SAYER</u>    | 32. <u>Mary <del>Har</del> Murphy</u>  |
| 12. <u>Jean Panch</u>      | 33. <u>Edith <del>Del</del> Dubler</u> |
| 13. <u>Mike Curtis</u>     | 34. <u>CAROL LARSON</u>                |
| 14. <u>Deborah Ricard</u>  | 35. <u>Maril Wood</u>                  |
| 15. <u>STEVEN HAMCOCK</u>  | 36. <u>Sally Althouse-Wood</u>         |
| 16. <u>Bruce BURNED</u>    | 37. <u>PAT Fyfe</u>                    |
| 17. <u>Betty O'Regan</u>   | 38. <u>CARL FAICO</u>                  |
| 18. <u>DENS O'REGAN</u>    | 39. <u>Heidi Hoegger</u>               |
| 19. <u>Glenn Reser</u>     | 40. <u>JAN WESTERHOLM</u>              |
| 20. <u>Cathy Bautista</u>  | 41. <u>Toni Schaefer</u>               |
| 21. <u>Red McDonald</u>    | 42. <u>MARY VERNON</u>                 |
|                            | 43. <u>Marge Roberts</u>               |

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53 *Pem Coker*

54 Scott Kishner

55 Michelle Laver

56 Elaine Hick  $\checkmark$

— Europa's Virgin

100% WATER

36 NIAT WALKER  
NIP

59 John Bryan  
Blind

60 Chris - Turkey  
Tail P-Line

61 1004 Riders

62 Cecilia Vore

53 ED ROHRBACH

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